

**Commissioners:**

JEFF C. WHEELAND  
*Chairman*

ERNEST P. LARSON  
*Vice Chairman*

TONY R. MUSSARE  
*Secretary*



ANN M. GEHRET  
*Director of Administration  
and Chief Clerk*

N. RANDALL SEES  
*Solicitor*

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**Minutes of the Meeting of  
May 2, 2013  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Wheeland - Present  
Commissioner Larson - Present  
Commissioner Mussare - Present

Solicitor Sees - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 PROCLAIM LAW DAY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), proclaimed Friday, May 3, 2013, as Law Day in Lycoming County.

2.2 APPROVE AMENDMENT TO LYNCH PSA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to professional service agreement with Jerry Lynch Esq. for conflict attorney services.

- 2.3 APPROVE PTS INVOICE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved invoice from PTS of America for extradition costs in the amount of \$914.85.
- 2.4 APPROVE PSA WITH GEODECISIONS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with GeoDecisions for addressing tool in the amount of \$6,550.
- 2.5 APPROVE PURCHASE OF VEHICLE FROM DA. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved purchase of vehicle (surplus property) from the DA's office by the County of Lycoming in the amount of \$4,297.00.
- 2.6 APPROVE HAZ MAT ELIGIBILITY PACKAGE. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the Hazardous Materials Response Fund Grant eligibility package.
- 2.7 APPROVE PSA WITH GIRIO AGENCY. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Girio Agency, Inc. for appraisal services, not to exceed \$13,500.
- 2.8 APPROVE MOA WITH CITY OF WILLIAMSPORT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved memorandum of agreement with the City of Williamsport regarding Brodart site.
- 2.9 APPROVE TDA CHANGES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved TDA changes - Coroner's Office - eliminate 6 part time deputy coroner positions, addition of one full time deputy coroner position, pay grade 7.

*Mr. Wheeland recessed the Commissioners' Meeting at 10:17 a.m.*

### 3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Controller Rogers was absent.
- 3.2 DPS - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the promotion of Carla S. Miller to full time replacement EMS Regional Field Coordinator - Pay grade 6 - \$43,518.70/annually effective 5/26/13.
- 3.3 CORONER - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the reclassification of Jerold N.

Ross Sr. as full time Chief Deputy Coroner - Pay grade 8 - \$42,000/annually effective 5/12/13.

3.4 CORONER - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Julianna E. Currinder as full time Deputy Coroner - Pay grade 7 - \$35,000/annually effective 5/6/13.

3.5 INFORMATION SERVICES - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the promotion of Christopher Dalla Piazza to full time replacement Programmer Analyst II - Pay grade 10 - \$47,260.44/annually effective 6/9/13.

3.6 PRE RELEASE - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Christina A. Lepley as part time replacement Pre-Release Center Driver - Pay grade 4 - \$12.39/hour effective 5/6/13, not to exceed 1,000 hours annually.

3.7 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:12 a.m.

*Mr. Wheeland reconvened the Commissioners' Meeting at 10:19 a.m.*

#### 5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that LCRMS is requesting bids for reinforced stackable concrete box extensions.

5.2 Mya Toon LCRMS is requesting bids for large diameter HDPE spool extensions.

6.0 PUBLIC COMMENT. Mr. Wheeland opened the floor to public comment and none were received.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, May 7, 2013.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:20 a.m.

